

## Thursday August 10, 2023

- **Call to Order** by Steven at 2:02 PM
- **Approval of previous meeting minutes June 1, 2023 and July 13, 2023- Cindy**
  - Vicki (1) Kim (2) unanimously approved for June 2023
  - Caitlin (1) Jessica (2) unanimously approved for July 2023
- **Approval of Treasurer's report- Kim**
  - Kim lacking receipts for \$6 & \$200. The final balance is \$1580.15.
    - Unanimously approved.
- **Updates and comments from the President**
  - New Staff Council Member- Michelle Blake, replacing Stan Pena
  - Faculty/Staff Convocation- August 14, 3PM-5PM, Legacy Hall
    - Steven will need some helpers for the Buff Spirit Drawings
- **New Business:**
  - Service Day Proposal- Figured everything out. Only thing left is to get President Wendler to send out the memo and come up with the form to be written.
  - Warren Pitt (HR) has to approve the day off request as the direct supervisor.
    - 1 eight-hour day or 2 four hour days. Must wear a WT shirt and/or hat. Turn form into HR within a week. Only once per fiscal year (Sept – Aug). Form must be signed by Non-Profit staff and employee.
  - Committee for next project- Bricks for Employee of the Year- Haven't done anything yet.
- **Staff Council Subcommittees:**
  - **Employee of the Month Committee – Mike**
    - Jonathan Mobley- August EOM
    - Mike requests staff council member nominate someone from their area. SSC & Aramark are eligible for WT EOM. (SSC is – will add Aramark)
  - **Fundraising Committee – Kim**
    - Nothing to report.
  - **Events Committee – Caitlin**
    - Fun Fest went well.
    - Take a Break coming up. The committee will meet next week.
  - **Professional Development Committee – John**
    - John is now in charge of this committee.
    - Gallery of Excellence tentatively set for November 17, 2023.
    - Happy birthday to those in August!

- **Communications & Outreach Committee – Madison**
  - Doing more consistent posts.
  - EOM is getting head shot next Monday.
  - Updated reps on webs page – need some people’s photos.
  - WT Staff Council - Instagram
- **Election Committee –Steven**
  - Nothing to report.
- **Announcements:**
  - 30 minutes prior to EOM Celebration is the set up if anyone wants to help.
  - Will bring the popcorn machine over to Staff Council Storage. Will coordinate with Gaby and Steven.
  - **Kudos and celebrations – Steven**
    - 30<sup>th</sup> year anniversary for Staff Council – established in 1993.
- **Adjourn: 2:37 pm**

Respectfully submitted,

Cindy Riggs

**WEST TEXAS A&M UNIVERSITY**  
**University Staff Council**  
**Highlights**

- |                |   |
|----------------|---|
| April 1993     | First Meeting - officers elected  |
| May 1993       | Staff Council President awarded seat on University Council<br>First general membership meeting - by-laws adopted  |
| June 1993      | Staff Council makes recommendations regarding staff representation on University standing committees<br>Goals, objectives and guiding principles established for Council<br>Staff Council budget established                                  |
| August 1993    | First Staff Council Staff Excellence Awards presented   |
| September 1993 | WTAMU Staff Leadership Scholarship established (funded by monthly donations by staff members)   |
| October 1993   | Staff Council President awarded seat on University Planning Committee<br>First Staff Council staff development seminar presented to general staff (customer service)  |
| November 1993  | First Staff Leadership Scholarship awarded  |
| December 1993  | First Staff Council representative election held (to elect replacement for Sharon McConnell)  |
| January 1994   | Survey of staff interest in tuition assistance administered   |
| February 1994  | First "I Caught You Caring" campaign  |
| March 1994     | Staff Council conducts survey regarding summer working hours for University President<br>Funding approved for staff/faculty/dependent tuition scholarship program<br>Spring staff development seminar presented (Tools for Successful Living) |
| April 1994     | Recommendations for staff positions on standing committees established  |
| August 1994    | First new employee orientation session held   |

|                |  |
|----------------|--|
| September 1994 | <p>First staff/faculty/dependent tuition scholarships awarded (approximately 90)</p> <p>First tuition assistance fund-raiser held (pancake breakfast)</p>  |
| October 1994   | <p>First Staff Council daily homecoming events held</p> <p>Spirit buttons sold to support staff/faculty/dependent scholarship endowment</p> <p>Staff development seminar held (time management)</p> <p>Employees allowed 20 additional minutes for lunch to exercise per Staff Council subcommittee recommendation</p> |
| November 1994  | <p>First "hanging" reception for Staff Council Staff Excellence Award recipients, Clarence E. Thompson Staff Excellence Award recipient and Faculty Excellence Award winners (co-sponsored by Staff Council, Faculty Senate and Communication Services)</p>  |
| December 1994  | <p>WTAMU Foundation awards \$15,000 to staff/faculty/dependent scholarship endowment</p>   |
| January 1995   | <p>Staff Council raises objections to new administrative evaluation process and makes a proposal to study and improve the process</p>  |
| February 1995  | <p>Staff Council arranges free CPR training for all interested staff</p> <p>Staff Council interviews three candidates for the presidency of WTAMU and presents conclusions to the presidential search committee</p>  |
| April 1995     | <p>STAR workshops presented to all staff (various topics designed to sensitize staff to their roles as public relations agents for the University)</p> <p>Staff Council conducts survey regarding computer-training needs of faculty and staff</p>   |
| May 1995       | <p>First employee service awards in the history of WTAMU presented to University staff</p> <p>First time to honor staff who completed a degree or professional certification</p>   |
| March 1996     | <p>Staff Council staff development seminar presented (Diversity)</p>   |

|                         |   |
|-------------------------|---|
| April 1996              | President approves Staff Council recommendation to allow staff to have their birthdays off  |
| March 1997              | Staff Council staff development seminars presented (one on effective communication and one on investments)  |
| July 1997               | Participated in State Employee of the Year with 16 agencies in the Texas Panhandle  |
| October, 1997           | Staff Council staff development workshop (Whistle While You Work – Personalities in the Workplace)  |
| November 1997           | Staff Leadership Scholarship awarded  |
| February, 1998          | Added a Chili Luncheon Fundraiser for tuition assistance scholarship  |
| April 1998              | Staff development seminar (Turn Life's Pitfalls into Windfalls)<br><br>Dr. Long authorized Birthday off to be continued without yearly approval unless notified otherwise   |
| May 1998                | Approval to amend by-laws to add 12 <sup>th</sup> Staff Council Representative<br>This person will be a representative for the night shift personnel<br><br>First time to have door prizes at the General Meeting   |
| September 1999          | WTAMU Foundation agrees to match tuition assistance fundraising up to \$15,000  |
| October 1999            | Staff Council sponsors homecoming activities and sell homecoming T-shirts to support tuition assistance<br><br>Fall staff development seminar presented (School and Community and SWAT Team Tactics)  |
| November 1999           | Annual pancake breakfast – supporting tuition assistance  |
| February/<br>March 1999 | Staff Council sponsors "You Make a Difference" formerly known as "I Caught You Caring"<br><br>Staff Council participates on Buffapalooza subcommittee<br><br>Staff Council sponsors raffle to raise funds for tuition assistance<br><br>Spring development seminar (Life Issues and Crime Prevention) |

|               |   |
|---------------|---|
| April 2000    | Sponsored hamburger/baked potato luncheon which coincided with Student Appreciation Week for benefit of tuition assistance  |
| August 2000   | Sponsored "Sundaes on Wednesday" for benefit of tuition assistance  |
| October 2000  | Staff Council sponsors homecoming activities and sell homecoming T-shirts to support tuition assistance   |
| November 2000 | Sponsored CPR courses<br><br>Annual pancake breakfast – supporting tuition assistance   |
| February 2001 | Sponsored "I Caught You Caring"   |
| April 2001    | Sponsored hamburger/baked potato luncheon which coincided with Student Appreciation Week for benefit of tuition assistance<br><br>Sponsored development seminar with four different sessions (Student Affairs, Ethics, Public Information, Computer Law)<br><br>Reorganization of Staff Council |
| The Future    | Many more exciting opportunities to further the excellence of West Texas A&M University   |

WTAMU STAFF COUNCIL  
EMPLOYEE OF THE YEAR

| A  |                 | B    | C   |
|----|-----------------|------|---|
| 1  | NAME            | YEAR | STAFF POSITION  |
| 2  | Mike Young      | 2023 | IT Manager II   |
| 3  | Lauren Gaston   | 2022 | Community outreach and event coordinator for the Sybil B Harrington College of Fine Arts and Humanities |
| 4  | Lora Haas       | 2021 | IT Specialist   |
| 5  | Steve Sellars   | 2020 | Internship coordinator  |
| 6  | Barbara Ferrara | 2019 | UPD   |
| 7  | Sam Green       | 2018 | Career Services   |
| 8  | Betty Stocker   | 2017 | Admin Asst College of Business  |
| 9  | Leo Reid        | 2016 | Veteran's Network   |
| 10 | Lynette Lough   | 2015 | Business Office   |
| 11 | Raymond Duncan  | 2014 | Enterprise Information Systems  |
| 12 | Aaron Parker    | 2013 | Central Supply  |
| 13 | Nang Syphokham  | 2012 | <i>Custodial Services</i>   |
| 14 |                 | 2011 |   |
| 15 | Greg Crowley    | 2010 | IT  |
| 16 | Patti Patterson | 2009 | Human Resources   |
| 17 | Vickie Hix      | 2008 | Communication and Marketing   |
| 18 |                 | 2007 |   |
| 19 |                 | 2006 |   |
| 20 |                 | 2005 |   |
| 21 |                 | 2004 |   |
| 22 |                 | 2003 |   |
| 23 |                 | 2002 |   |

*Castro*  
*Moved to SSC in 2013*

**University Staff Council Minutes  
Approved**

1. Max Seymour called the August 15, 2006 meeting of the University Staff Council to order at 2:10 PM.
2. The following members were present and welcomed.  
Members in attendance were:

| <b>Council Member</b>      | <b>Term</b> | <b>Category</b> | <b>Present</b> | <b>Meetings Held Since Appointment</b> | <b>Meetings Attended Since Appointment</b> |
|----------------------------|-------------|-----------------|----------------|--|--|
| Kim Muller, Past President |             | 1               | Y              | 27                                     | 23   |
| Anstey, Adrea (treasurer)  | 2008        | 5               |                | 3                                      | 2  |
| Cornelsen, Kimberly (vp)   | 2008        | 1               | Y              | 3                                      | 3  |
| Gisch, JoAnna              | 2008        | 3               | Y              | 3                                      | 1  |
| Gore, Marga                | 2008        | 4               |                | 3                                      | 2  |
| Harnish, Bill              | 2007        | 6               | Y              | 10                                     | 7  |
| Haasl, Lora                | 2008        | 3               |                | 3                                      | 1  |
| Moore, Kyle                | 2008        | 1               |                | 3                                      | 1  |
| Ottoson, Carolyn           | 2007        | 3               | Y              | 16                                     | 15   |
| Reagan, Michael            | 2007        | 5               | Y              | 16                                     | 14   |
| Seymour, Max (President)   | 2007        | 1               | Y              | 15                                     | 12   |
| Schiller, Jack             | 2007        | 7               | Y              | 1                                      | 1  |
| Taff, Patt                 | 2007        | 4               | Y              | 1                                      | 1  |
| Wieck, Fred                | 2008        | 7               | Y              | 3                                      | 3  |
| Wieck, Yvonne              | 2008        | 3               | Y              | 3                                      | 2  |
| Wilson, Kina (secretary)   | 2008        | 4               | Y              | 3                                      | 3  |

Michael made motion to accept minutes after adjustments made, Jack second, motion passed

Treasurer's Report – no report.

**Committee Reports**

- **Homecoming – Max:** Motion was made to let student government handle t-shirt sales by Kimberly, Jack made second, motion passed.
- **Tuition Assistance – Kina & Yvonne:** Will get together this week (Aug. 17) to discuss pancake breakfast with committee and Jennie Vaughn of ARAMARK. It is usually held Tuesday or Wednesday prior to homecoming game.
- **Staff Development** – no report.
- **Staff Appreciation** – no report



- **Public Relations – Michael:** There were three nominations for employee of the month: Trish McCormick; Roxie Pranglin; & Louese White, Roxie Pranglin, Assistant Director of Continuing Education was voted staff employee of the month for September. Max will meet with Dr. O'Brien about gifts we are giving to the employee of the month and discuss further Dr. O'Brien's suggestions of employee of the year and other aspects.
- **Elections** – We welcomed Pat Taff and Jack Schiller who is taking Kira Mullins and Kent Brooks place on the council.

Old Business –

- **Texans Caring For Texans;** Kim invited us to attend the recognition ceremony to be held Monday, August 21 @ 11:00 at Amarillo College Concert Hall Theatre.

New Business –

- **Presidential Inauguration:** Staff Council will provide snacks Tuesday, Oct. 17 from 3-4 in the Alumni banquet hall.
- **Parking Permits** – Motion was made by Jack to forward a memo to the University Parking Department stating to recommend a second sticker be provided at half price for staff/faculty and students. Michael seconded the motion and the motion passed.
- **Pictures will be taken at the September Staff Council meeting.**

1. Meeting adjourned by Michael at 2:35 p.m. Kim, second, motion approved.  
 Next meeting: Tuesday, August 15, 2006, 2:00 p.m., JBK Room 11

Submitted by Kina Wilson